



CHURCHWARDENS & CHURCH COUNCIL OFFICERS TRAINING

For new and returning Churchwardens and PCC Officers

Saturday 7th September, 9am - 1.30pm
(arrival and coffee from 8.45)

Christ the King, Parkside Close, Beaumont Leys, Leicester , LE4 1EP

This morning session is being offered as an introduction to the work for new Churchwardens, Deputy Churchwardens and Church Council Officers and as a refresher for the more experienced as well as providing time and space to reflect with others on the challenges and opportunities of these vital ministries.

The morning will provide opportunities to consider different dimensions of the duties and roles of Churchwardens, PCC and DCC officers particularly focusing on church buildings and repairs, finance, governance and safeguarding as well as highlighting resources available.

PROGRAMME

09.00 - 09.15	Welcome and opening worship
09.15 - 10.00	Sessions A & B
10.00 - 10.45	Sessions A & B
10.45 - 11.00	Coffee break
11.00 - 11.45	Sessions C & D
11.45 - 12.30	Sessions C & D
12.30 - 12.45	Closing Worship and lunch



Details of the four sessions

A. Essential information for Churchwardens

Led by Ven Richard Worsfold, Archdeacon of Leicester and Ven Claire Wood, Archdeacon of Loughborough. You may be wondering what you have taken on if you are a new Churchwarden. In this workshop we will discuss what matters most along with key aspects of the relationship with your vicar.

B. Caring for your church building

Led by the Church Buildings Team (Gill Elliott, Rupert Allen and Simon Headley). A session looking at different aspects of repairing and/or developing church buildings and how to apply for the necessary permissions and grants. Information on Heritage Watch Volunteers.

C. Finance

Led by John Orridge, Director of Finance and by Claire Bampton and Hannah Silcock from the Generous Giving Team. A session on all things Parish & Diocesan Finance related. Topics will include, but not limited to: Gift Aid, Investments, Budgets, controls & processes, new Charity Commission Statements of Recommended Practice, Parish Giving Scheme and support for stewardship initiatives.

D. PCC Governance and Safeguarding

Led by Lee Coley, our new Diocesan Registrar, and by Peter Holloway of the Diocesan Safeguarding Team. This session looks at the role of PCC members as charity trustees and the things they need to be aware of in this capacity. It will also look at the role of churchwardens and officers where safeguarding concerns are raised, including core groups and individual safeguarding agreements.

Participants attend all four sessions



To book your place email to mmbookings@leccofe.org

Please include the church you worship in, your church role and any dietary requirements.

Alternatively please call Claire Stapleton on 0116 261 5317