

THE DIOCESE OF LEICESTER

CHURCHYARD REGULATIONS

Application to introduce a memorial into a Churchyard
or to add an inscription to an existing memorial

NAME OF CHURCHYARD:

The Chancellor of the Diocese, under his Churchyard Regulations, has delegated to Incumbents authority to permit, in writing but without a faculty, the introduction of memorials into churchyards so long as they comply with certain specifications in the Churchyard Regulations (which have been circulated to Incumbents and Memorial Masons and can be provided upon request from registry@stoneking.co.uk) and any applicable parish churchyard regulations. **Applications for memorials not complying with these specifications must be made on a faculty application form obtainable from the Diocesan website or the Diocesan Registrar.**

APPLICANT

Name:			
Address			
Telephone number:		Email Address	

THE DECEASED:

Full Name(s)	
Date of Death	
Relationship to the Applicant	

MEMORIAL MASON / FUNERAL DIRECTOR

Name:			
Address			
Telephone number:		Order Number:	

MEMORIAL (if applicable)

Material		Size	
Colour		Surface finish	
Details of carving and/or decoration			
Details of vase			
Other information:			
Proposed wording:			
Style of lettering:			
Colour of lettering:			

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ADDITIONAL INSCRIPTION (if applicable)

Proposed wording:	
Style of lettering:	
Colour of lettering:	

DRAWING OF PROPOSED MEMORIAL OR EXISTING MEMORIAL WITH NEW INSCRIPTION :

1. I apply to the incumbent for permission to introduce, the memorial described above, and I undertake that, if permission is granted by the incumbent, the memorial will be erected in exact conformity with that description.
2. I undertake to pay the statutory fee of £140 [£27 if additional inscription on existing monument].
3. I further undertake to indemnify the Incumbent against all costs and expenses to which he may be put in respect of any deviation from this undertaking
4. I do not object to the memorial mason's name being incised upon the memorial (provided such an incision meets the requirements of the Churchyard Regulations)

Signature _____ Date _____

Applicant

We undertake to abide by the above

Signature _____ Date _____

Memorial Mason

TO BE COMPLETED BY THE INCUMBENT

The incumbent authorises the introduction into the churchyard of the memorial described above.

Signature _____ Date _____

Incumbant

Please retain a copy of this form and any supporting documents for the PCC records.