



# THE DIOCESE OF LEICESTER

## PETITION FOR FACULTY FOR AN INTERMENT OF CREMATED REMAINS IN A CLOSED CHURCHYARD

*Please read the notes at the back of this form before completing.*

**TO THE CHANCELLOR OF THE DIOCESE OF LEICESTER**

**PARISH OF:** .....

### 1. YOUR DETAILS

Mrs/Mr/Miss/Ms .....

Address .....

Post Code ..... Telephone .....

I am/we are [the spouse] [nearest living relative] [personal representative]

[other (*please specify*) ..... ] (*delete as applicable*)

of the deceased whose details are in paragraph 2 below

### AND

I am/we are [the spouse] [nearest living relative] [personal representative]

[other (*please specify*) ..... ] (*delete as applicable*)

of the person currently buried in the churchyard whose details are in paragraph 3 below

### OR

I/we enclose a form of written consent of the above (*specify which*):

.....

### 2. DETAILS OF THE DECEASED TO BE INTERRED

Mrs/Mr/Miss/Ms .....

Address .....

Post Code .....

Family relationship to person whose is currently buried in the churchyard:

[spouse] [brother][sister] [other (*please specify*) ..... ]  
(*delete as applicable*)



### 3. DETAILS OF THE EXISTING BURIAL

**3.1** On [ ] (specify date) the [cremated remains] [body] of

..... (full name)

[were] [was] buried in .....

(state the name of the parish churchyard or cemetery)

in grave number [ ] in row [ ] (please provide details as appropriate)

**3.2** The remains are contained in a [casket] [coffin] (*delete as necessary*) and the Undertaker to be retained for the interment has given a written opinion, which is attached to this application, as to the space left in the grave and the minimum clearance from ground level.

**3.3** I attach a plan showing the precise location of the burial.

### 4. REASONS FOR INTERMENT

**I/WE REQUEST** that the cremated remains of

..... (full name)

be interred in the grave of ..... (full name) because:

(here state the reasons for the interment, continuing on a separate page, if necessary)

.....

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## 5. MEMORIAL

We request that the memorial currently at the grave be temporarily removed for the purpose of recording the following additional [name] [inscription]:

.....

.....

.....

.....

## 6. CONSENTS

### 6.1 MINISTER & PCC CONSENT

The written consent of the [Minister and Parochial Church Council of the parish of [ ]]  
where the grave is located have been obtained to the interment and additional inscription and are  
attached to this application.

*(If the Minister and Parochial Church Council has not consented, they should write to the Diocesan Registrar stating their position.)*

### 6.2 FAMILY MEMBER CONSENTS

I attach:

(a) a family tree showing the names and addresses of (where appropriate) the spouse of the deceased, the siblings and children of the deceased and (if any) any parent of the deceased; and

(b) a letter (or letters) signifying the consents of all the persons on the family tree to the interment.

**THE UNDERSIGNED PETITIONER(S)** respectfully request(s) the Chancellor to authorise the grant of a Faculty enabling the interment to be carried out

Signed:

Print Name:

Signed:

Print Name:

*(all petitioners to sign)*

Dated :



# THE DIOCESE OF LEICESTER

## ENCLOSURES

The following should be sent with this petition:

1. The written consent of a spouse, personal representative or nearest relative for you to make this application (*if appropriate: see paragraph 1, page 1*).
2. The undertaker's statement regarding the depth of the casket/coffin (*see paragraph 3.2, page 2*).
3. A plan of churchyard showing the location of the existing burial (*see paragraph 3.3, page 2*).
4. The consent of the Minister and Parochial Church Council of where the interment is to take place to the interment and any additional inscription (*see paragraph 6.1, page 3*).
5. A family tree (*see paragraph 6.2(a), page 3*).
6. A letter or letters from the relatives of the deceased in the family tree (*see paragraph 6.2(b), page 3*).
7. A cheque in payment of the statutory petition fee of £342.60, payable to 'Stone King LLP'.

**The Petition and its enclosures should be sent directly to the Diocesan Registrar, Lee Coley:**

c/o Stone King, Boundary House, 91 Charterhouse Street, London EC1M 6HR

### Notes:

1. It is an offence under section 3 of the Burial Act 1853 (the Act) to bury a dead person in a churchyard that has been closed by Order in Council made under that Act "except as in this Act or in such Order excepted". This application form is to be used for an application for the interment of cremated remains only.
2. When the Chancellor considers the petition, she may direct that a public notice is to be issued, to be exhibited (in the case of a churchyard) on notice boards outside and inside the church. If you are not a close relative or personal representative of either of the deceased, you must supply the name and address of at least one member of the family of the deceased to whom notice will be sent.
3. Please return the completed Petition form together with the necessary consents and supporting documents. Please note that a fee is payable on presentation of the petition. This fee is not "payment" for the faculty. It is the statutory legal fee for the services of the Chancellor and the Registry, whether or not the faculty is granted.