

## **PROVISIONAL ROLE DESCRIPTION**

The following provisional role description will apply from the date of licensing. It will be reviewed by the postholder and the Archdeacon of Loughborough approximately six months after the date of licensing. Amendments will be made where necessary, by agreement.

## **SECTION ONE: DETAILS OF POST**

**Role title:** Vicar of St David's Church Broom Leys

**Type of Role:** Part time stipendiary – (3 days plus Sunday)

This is designated as an interim post informed by the Diocesan Shaped By God Together process which will lead to a reworking of patterns of ministry, as the benefice joins a Minster Community. We envisage that a suitable role will be available for the person appointed as the shape of the Minster Community emerges, but it may well not be the role as currently constituted.

**Name of benefice:** Priest in charge of Broom Leys

**Deanery:** NW Leicestershire

**Archdeaconry:** Loughborough

**Key contact:** Archdeacon of Loughborough

**Clergy Terms of Service:** This role falls within the Clergy Terms of Service formally known as Common Tenure. The Director of Operations and Governance is the designated person by the Bishop of Leicester to issue the Statement of Particulars for the post holder.

**Accountability:** Priests share with the Bishop in the oversight of the Church. Whilst, as an office holder, the individual is expected to lead and prioritise work in line with the purpose of the role, they are encouraged to inform the Archdeacon and Churchwardens about any issues exceptional or otherwise that have the potential to affect ongoing delivery of ministry

## **APPENDIX - PROVISIONAL ROLE DESCRIPTION**

### **SECTION TWO: CONTEXT**

#### **Wider Context**

The Diocese of Leicester serves the mission of the Church in Leicestershire. The Diocese comprises circa 240 parishes, with over 320 churches, serving a diverse population of more than 1 million people located in all types of settings.

Our Common Vision is based on the qualities described in Shaped by God Together and address what we are called to be: contemplative, compassionate, courageous.

It is hoped that all clergy appointed into the Archdeaconry of Loughborough will want to commit to the Diocesan Common Vision, to encouraging their benefices to flourish in ministry.

#### **Local Context**

For more information, see the benefice profile.

### **SECTION THREE: ROLE PURPOSE AND KEY RESPONSIBILITIES**

Key responsibilities specific to the local situation

#### **As Priest in Charge:**

- to provide a strong and collaborative lead across the benefice
- to further develop all aspects of the benefice vision and mission and help the church to implement
- to lead change across the benefice
- to lead and inspire a variety of worship, discipleship, fellowship, and outreach.
- to support and develop lay people in ministry and mission including the identifying and nurturing to licensed and ordained ministry.
- to inspire, challenge and support the church to grow in faith and fellowship
- to be an approachable and visible leader within the benefice
- to be proactive in developing relationships with schools and community organisations

#### **General:**

A .

To share in the wider work of the deanery and diocese as appropriate, for the building up of the whole Body of Christ.

To share in the development and implementation of Shaped by God Together *and Minster Communities within the local context and as part of the wider Diocesan strategy.*

To lead the Benefice in its engagements with the Diocesan 3 Key Questions

1. How are you growing, and enabling others to grow in the depth of their discipleship?
2. How are you enabling growth in the numbers of disciples of Jesus?
3. How are you serving your community, and enabling others to love and serve those around them?

To lead the Benefice in its engagements with the Diocesan 5 Strategic Priorities

- New Communities
- Intercultural Communities
- Intergenerational Communities
- Eco-Communities
- Reconciling Communities

B.

To have regard to the calling and responsibilities of the clergy (as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy) and other relevant legislation. Working with the people of this Benefice in

- bringing the grace and truth of Christ to this generation and making him known to those in your care
- instructing the parishioners in the Christian faith
- preparing candidates for baptism and confirmation
- diligently visiting the parishioners of the parish, particularly those who are sick and infirm
- providing spiritual counsel and advice
- consulting with the Parochial Church Council on matters of general concern and importance to the parish
- bringing the needs of the world before God in intercession
- calling your hearers to repentance and declaring in Christ's name the absolution and forgiveness of their sins
- blessing people in God's name
- preparing people for their death
- discerning and fostering the gifts of all God's people
- being faithful in prayer, expectant and watchful for the signs of God's presence, as he reveals his kingdom among us

C.

To exercise the cure of souls shared with the bishop in this Benefice in collaboration with colleagues, including the praying of the Daily Office, the administration of the sacraments and preaching

### **Other responsibilities**

Participate in the Bishop's Ministerial Development Review scheme and engage in Continuing Ministerial Development

Carry out any other duties and responsibilities as required in line with the benefice needs.

Take care for their wellbeing including health and safety and building a good repertoire of spiritual and psychological strategies

#### **SECTION FOUR: BENEFICE SUMMARY**

Benefice of Broom Leys

Patron(s): Bishop of Leicester

PCCs: 1

Churchwardens: 2

Church Tradition:

Pastoral Reorganisation proposals: None

For more detailed information, see the parish profile.

#### **SECTION FIVE: KEY CONTACTS FOR THE ROLE**

Generic and specific to the role

Groups & committees

- The PCC(s)
- Deanery Chapter
- Deanery Synod
- Archdeaconry Mission Committee

In the benefice

- Churchwardens
- Ministerial Colleagues
- Head teacher(s) of local school(s)

Support structures

- Area Dean
- Bishop
- Archdeacon
- Spiritual director, work consultant, etc
- Staff at The Diocesan Office with key responsibilities for various aspects of supporting

#### **SECTION SIX: OTHER**

This role description is issued alongside and should be read in conjunction with the following documents:

The Ordinal

The Canons of the Church of England

Guidance for the Professional Conduct of Clergy

Bishop's Licence

Statement of Particulars issued to the office-holder on successful appointment

Diocesan Clergy Handbook

Parish Profile

Any objectives discussed and agreed between the post holder and the supervising minister

Role description signed off by: The Venerable Claire Wood, Archdeacon of Loughborough

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